

Architectural Review Committee Submission Requirements for the Construction of Accessory Building(s) or Feature(s)

ARC has 45 days (“Approval Period”) to review and approve construction plans within Harbor Landing.

The Approval Period does not start until ALL the required conditions have been met and the required submissions have been received by the ARC. (The ARC construction review fee is waived for accessory buildings or features.)

Minimum requirements for submission of a construction request for an accessory building or feature are as follows:

1. A single family home already exists (exception allowed for boathouse)
2. Lot Owner must be in good standing (no outstanding fees/dues)
3. Warren County Building Permits (if applicable) and (2) sets of construction plans
4. Dominion Generation “approval letter” for boathouse (if applicable)
5. A refundable \$500 road bond (payable to Harbor Landing Homeowner’s Association)
6. Snapshots of the construction site from the following views: a. From construction site in (4) four directions b. From Main residence to construction site c. Roadway – views of entire width taken from each property line showing where the roadway meets the lot lines and the ditches (if applicable).
7. Scaled drawing of plot/site plan of lot that indicates the position of the planned construction relative to the lot-lines and setbacks and all existing buildings/features
8. Completed Owner/Builder Contact Information and Acknowledgement (signature(s) required)
9. Completed Construction Information Please fill out the attached forms completely.

Upload your completed forms and all supporting documents into the Harbor Landing FrontSteps portal.

***Mail check(s) to:**

CAS Management

PO Box 83

Pinehurst, NC 28370

c/o Harbor Landing HOA

